

**State of Illinois
County of Cook
Township of Northfield
Northfield Township Board of Trustees Meeting January 11, 2011**

The following board members were present:

Jill Brickman, Northfield Township Supervisor
Brendan Appel, Northfield Township Trustee
Carol Blustein, Northfield Township Trustee
Karen McCormick, Northfield Township Trustee
Mary Reynolds, Northfield Township Trustee

Also present:

Laura Fine, Northfield Township Clerk
Patricia Damisch, Northfield Township Assessor
Wally Kehr, Northfield Township Road District
Lucinda Fuller, Northfield Township Finance Director

Supervisor Brickman called the meeting to order at 6:03 PM and led us in the Pledge of Allegiance.

Approval of the Minutes of the December 14, 2010 Meeting

Trustee Blustein moved to approve the minutes of the December 14, 2010 meeting.
Trustee Reynolds seconded the motion.

The minutes were unanimously approved on a voice vote.

Recess Town Meeting

Open Sewer Meeting

Approval of the Sewer Bills

Trustee Reynolds moved to approve the sewer bills.
Trustee Appel seconded the motion.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Sewer Collections

No discussion

Old Business

The board received the Sanitary Sewer Reports from incidents November 9 and 14 that were discussed at the November meeting.

Trustee Blustein mentioned an article she read in the Northbrook Star about cost cutting measures the villages are pursuing. She said the article discussed sharing equipment with other

municipalities. Trustee Blustein asked Mr. Kehr if this would be a possible alternative to the township purchasing a new sewer truck. Mr. Kehr explained the ability to share depends on the piece of equipment. This is more difficult to do with a single item. It is easier to share an item like a dump truck where there are multiple trucks. He said in an emergency situation, like a sanitary main break in the middle of the night, it can be a challenge to get a hold of someone to borrow the equipment. Mr. Kehr added if the township has needed something in the past, Glenview has always helped.

Trustee Appel asked Finance Director Lucinda Fuller the dates of the Sanitary Sewer's budget year. Ms. Fuller said it is with the town's, and it will change with the town. Trustee Appel noted to date, the township has collected 33% of the sanitary budget. Ms. Fuller said the bulk of the payments come in February. The sewer bills will be sent out next week, and the payments will come in next month. Ms. Fuller explained she does not think we will meet the number budgeted for collections this year due to many vacant houses.

New Business

No discussion.

Reconvene Town Meeting

Approve Town Fund Bills

Trustee McCormick moved to approve the town fund bills.

Trustee Blustein seconded the motion.

Trustee McCormick said the bills include \$450 for Micronet Systems for computer support, however the township has not yet received Micronet's bill. Trustee McCormick said she would rather not approve bills until we have them. Supervisor Brickman said Trustee McCormick's point is well taken. In this case, however, Supervisor Brickman said Micronet is a two man operation, and they come out instantly when we need them. Trustee Reynolds said she would be comfortable leaving it in, as we work closely with Micronet and they are very responsive. Supervisor Brickman asked Trustee McCormick if she would like to amend the motion to approve the town fund bills less the \$450 for Micronet. Trustee McCormick said as a philosophy she would rather have the bill in hand to pay it, but in this situation she does not feel the need to amend the motion.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Road and Bridge Bills

Trustee Appel moved to approve the Road and Bridge Bills.

Trustee Reynolds seconded the motion.

Trustee Appel asked Mr. Kehr about the bill from Active Electric. Mr. Kehr said the road district is preparing for the garage tear down and build out, and they are revamping the electrical panels. Trustee Reynolds asked about the charge for the roof. Mr. Kehr said the roof has a leak

in an area of the garage that will not be torn down, and it is in that area that the new electrical panels will be placed.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Review of Executive Session tapes from June 15, 2010, July 13, 2010, August 10, 2010, September 14, 2010, November 10, 2010, November 15, 2010 and December 14, 2010

Trustee Appel moved to keep the Executive Session tapes from June 15, 2010, July 13, 2010, August 10, 2010, September 14, 2010, November 10, 2010, November 15, 2010, and December 14, 2010 confidential.

Trustee Reynolds seconded the motion.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

IRS Standard Mileage Reimbursement Rate

Supervisor Brickman explained every year the township tries to match the IRS mileage reimbursement rate. This year it went up by 1 cent to 51 cents.

Trustee Reynolds moved to increase the mileage reimbursement rate to 51 cents.

Trustee Appel seconded the motion.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Emergency Operations Center Tour

Supervisor Brickman said she is working with Glenview Battalion Chief Jim Fancher to set up a tour of the Emergency Operations Center in Glenview. It is tentatively booked for Monday, February 28 at 10 AM. Trustee Reynolds asked to move the time up to 11 AM. Supervisor Brickman said she will make the change and post the meeting so we do not violate the Open Meetings Act.

Approval of 5 Minute Time Limit for Public to Speak

Supervisor Brickman said this was discussed at the meeting last month, but it needed to be placed on this month's agenda.

Trustee Reynolds moved to set a 5 minute time limit for individuals to speak before the board.

Trustee Blustein seconded the motion.
The motion was unanimously approved on a voice vote.

Old Business

No discussion

New Business

Trustee Reynolds acknowledged Assessor Damisch for the impressive newsletter sent to township residents explaining this year's property taxes. Supervisor Brickman noted the newsletter design work was donated by Michele Wilson's son, Sean. This saved the township \$450. Supervisor Brickman said Sean is also working on the website and designing township brochures. Supervisor Brickman said a thank you note has been sent to Sean. Trustee Appel recommended the township give Sean a Certificate of Appreciation. Trustee McCormick suggested we do that at the Annual Town Meeting.

Trustee Reynolds suggested scheduling a Finance Committee meeting. Supervisor Brickman asked Ms. Fuller to email possible dates for the meeting.

Matters to be Presented by the Public

Mr. Kehr asked the board when it wants a finalized Sanitary budget. He said the basis of the budget will depend on how much we receive in collections. Ms. Fuller said we should receive the money by the end of February. Trustee Appel recommended Mr. Kehr have an outline by the February 8th board meeting, then we can discuss the budget and take action in March.

Assessor Damsich said her office is extremely busy with appeals. She said January 13, a seminar will be held at the Northbrook Public Library to discuss filing an appeal and the reassessment issue. Four people from the Cook County Assessor's office will be at the seminar to make a presentation and take questions from the public. Supervisor Brickman thanked Assessor Damisch for her hard work. She added many people have commented how pleased they have been with the services of the township.

Motion to Open Executive Session

Trustee Blustein moved to go into Executive Session to discuss pending and threatened litigation.

Trustee Reynolds seconded the motion.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

The meeting moved into Executive Session at 6:32 PM.

The meeting moved back into Open Session at 6:56 PM.

Trustee Appel moved to adjourn.

Trustee Blustein seconded the motion.

The motion was unanimously approved on a voice vote.
The meeting adjourned at 6:57 PM.

Respectfully Submitted,

Laura Fine, Northfield Township Clerk